



Acquisitions Policy for Umeå University Library

Umeå University Library (UmUB) is open to the public. Its primary patrons are students, teachers, and researchers. To support the collection, the following Acquisitions Policy has been established. The Acquisitions Policy determines and states the goals for the Library's principal contract, patrons, staff as well as departments and organisations with which the Library cooperates. Additionally, the Acquisitions Policy makes it possible for a long-term, suitable and effective use of the direct government funding. The guidelines should be viewed as flexible; they should be regularly reviewed and follow the changes in the university's disciplinary research domain and globally.

UmUB acquires media – printed literature, electronic resources as well as archive material – as support for research and undergraduate education within the University's disciplinary research domain. Regardless of which type of resource, physical form or acquisition method, the acquisition should be characterized by an objective evaluation with a focus on quality, breadth and relevance – to satisfy the need for research and education in the long term. For all acquisitions, the multicultural perspective must be taken into account to create collections with breadth and depth. The Acquisitions Policy applies to all UmUB's libraries: the University Library (UB), the Medical Library (MB), the UB Arts Campus, and the UB Örnsköldsvik.

Acquisitions process

- Purchases
- Legal deposit
- Donations

For **purchases**, an evaluation takes place which is based on focusing on the primary target groups' needs and the Library's resources. Requests for purchase from our patrons is our highest priority. UmUB should encourage as well as make it easy for patrons to submit requests for purchase via the web. It is also possible in other ways to influence the collection holdings, for example, make e-books accessible directly by cooperating with our providers (patron-driven acquisition). For newer material, received requests for interlibrary loan are treated as request for purchase and are acquired as a part of the Library's collection if deemed relevant.

The librarians' subject-specific knowledge contributes to maintaining continuity, relevancy and diversity. This is especially true for competitive awareness when purchasing foreign collections in both print form and electronic form.

Usually UmUB acquires literature that is in stock from our providers. For printed books, purchases in certain cases can be made from Swedish and foreign antiquarian booksellers, e.g., from request for purchase or if other specific reasons exist, such as gaps in the collections or missing standard works.

UmUB is one of the libraries that receives everything that is printed in Sweden, i.e., **legal deposit**. The Library evaluates the material taking into consideration the university's education and research areas' needs. Material that is related to northern Sweden is paid particular attention. Government reports that are available free on the Internet are not saved as a printed copy. When needed, UmUB also purchases material that is normally included in legal deposit.

Donations are accepted in cases where the material is judged as relevant for the Library's collections according to the same principles that apply to acquisitions in general. Consideration is also made for the resources that are required to make the material accessible. UmUB always retains the right to freely make decisions regarding donated material.

Printed or electronic material

The University Library's policy when possible selects e-journals rather than printed journals. E-journals are usually acquired through large journal package deals. Databases, e-journals and e-books that are periodically acquired are evaluated each year taking into consideration cost, patron statistics, overlap, technical solutions, user accessibility and ability to integrate with our search tools. The conditions for accessing and using monographs differs substantially between printed books and e-books. Acquisition of monographs occurs at the title level, which means that for each purchase, an evaluation takes place of whether electronic or printed form is optimal for the library's patrons with respect to, for example, aspects of accessibility.

Textbooks

The Library provides all compulsory textbooks at the undergraduate and graduate levels at Umeå University, a printed reference copy for reading in the library, and at least one other copy—in printed or electronic form—for borrowing.

This Acquisitions Policy has been approved by the Library Director 2014-09-19. Review of the Acquisitions Policy shall regularly take place.